

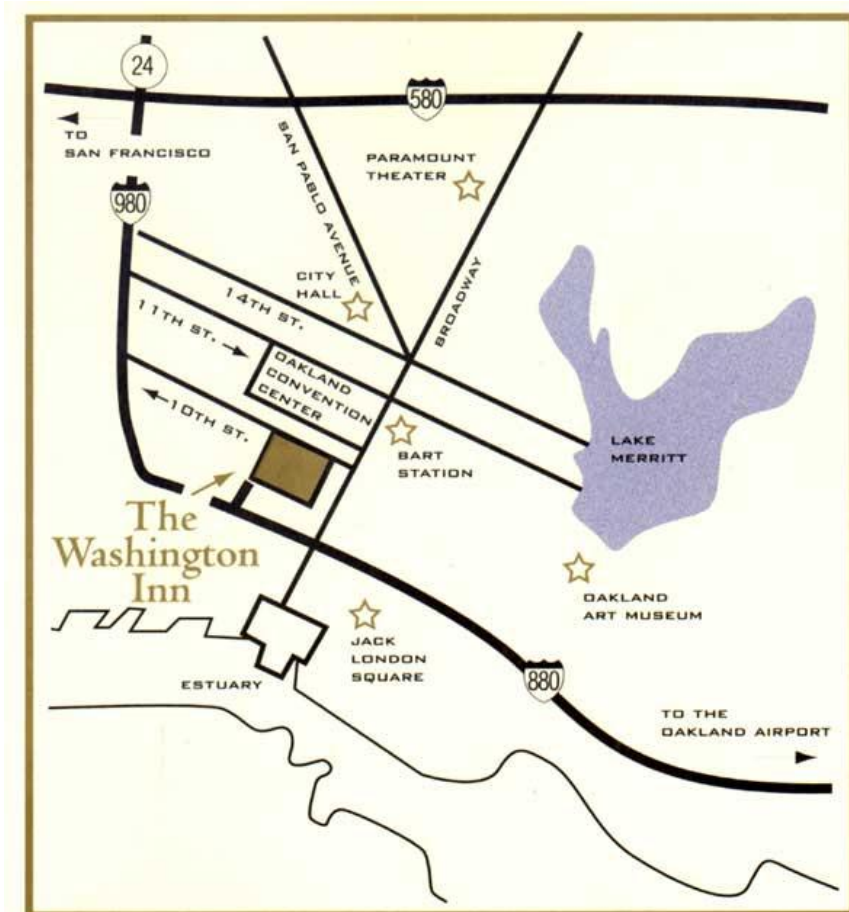
# 106 Essentials Course: Oakland, CA – September 16-17, 2014

**“The Section 106 Essentials” will be held on Tuesday and Wednesday, September 16-17**

**Important note:** Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

**Registration:** Payment may be made by on-line credit card registration or by check or SF 182. Go to: <http://www.achp.gov/106essentials.html> to register.

**Course Location and Accommodations:** The course is being held at the Washington Inn, 495 10th Street, Oakland, California 94607 (<http://www.thewashingtoninn.com/>). A limited block of rooms has been secured for attendees for Monday and Tuesday, September 15-16, at the government rate of \$94 for a single occupancy plus applicable state and local tax. **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by August 22.** To reserve your room, call 510 452 1776 and mention ACHP at the time of booking to ensure getting out negotiated rate.



**Traveling to Oakland:** Oakland International Airport. The Airport is 5 miles and 7 minutes from the hotel and a 12 mile drive from downtown San Francisco.

**Airport Ground Transportation:**

Taxi fare from Oakland Airport to the Washington Inn is approximately \$38.00

Super Shuttle - ([supershuttle.com](http://supershuttle.com))

**Parking:** The hotel does not have on-site parking, but parking is available across the in the Oakland Convention Center. The normal daily rate would be \$24.00 but if you are staying at the hotel it is only \$15.00 per day.

**Hotel and Local Information:** The Inn is a very quaint, historic, boutique Oakland hotel. Located in "Old Oakland" in the heart of downtown, the Inn is ideally located across the street from the Oakland Convention Center, nearby shopping, Jack London Square, Bay Area Rapid Transit (BART), Chinatown, and fine restaurants and night spots. This luxury boutique hotel is one of Oakland's historic landmarks.

**Registration:** Registration will be located outside the conference room on Tuesday at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

**Schedule:** *The Section 106 Essentials* course runs from 8:30 a.m. to approximately 4:30 p.m. each day. Short breaks will be given in the morning and afternoon with a longer break for lunch.

**Meals:** Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

**Attire for Training Course:** Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

**Cancellations:** Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

**Questions:** If you have any questions about logistics or the course, please contact Cindy Bienvenue at [cbienvenue@achp.gov](mailto:cbienvenue@achp.gov) or 202-606-8521.

**We have a great training course planned for you and look forward to seeing you there!**